



Poojya Doddappa Appa

Founder President  
Sharnbasveshwar  
Vidya Vardhak Sangha

# Sharnbasva University

Kalaburagi-585 103  
Karnataka - India  
Estd. : 2017



# ಶರಣಬಸವ ವಿಶ್ವವಿದ್ಯಾಲಯ

ಕಲಬುರಗಿ-585 103  
ಕರ್ನಾಟಕ - ಭಾರತ  
ಸ್ಥಾಪನೆ : 2017



Poojya Dr. Sharnbaswappa Appa

Chancellor, Sharnbasva University  
President, Sharnbasveshwar  
Vidya Vardhak Sangha

A Private University enacted by Govt. of Karnataka as "Sharnbasva University Act 2012"  
Karnataka Act No. 17 of 2013. Notification No. ED 144 URC 2016 dated 29/07/2017

Ref. No.:

Date:

## Internal Complaint Committee

The Internal Complaint Committee (ICC) is constituted as per the provisions of section 4 of All Indian Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/01 dated on 10<sup>th</sup> June 2016.

### COMPOSITION OF THE INTERNAL COMPLAINT COMMITTEE (ICC)

The committee consists of 11 (eleven) members.

Sr. No	Name of Members	Position	Contact Number	Email
1	Dr.Sujata Mallapur Chairman,Department of Computer science Engg,Faculty of Engg & Tech (Exclusively for Women) Klb	Chairperson	9845425629	<a href="mailto:sujatamallapur@gmail.com">sujatamallapur@gmail.com</a>
2	Dr.SwatiKalshetti Chairman,Department of Mathematics, Faculty of Engg & Tech (Exclusively for Women ) Klb	Member Secretary	8050604096	<a href="mailto:swati.kalshetti@gmail.com">swati.kalshetti@gmail.com</a>
3	Dr. Sumangala Reddy Department of Language(kannada) Sharanbasva University,Klb	Member	9900153906	<a href="mailto:drsumanganreddy@gmail.com">drsumanganreddy@gmail.com</a>
4	Prof .Jagdevkumar Patil Chairman, Dept. of Mechanical Engg, Faculty of Engg&Tech (Exclusively for Women)Klb	Member	9972787490	<a href="mailto:patiljagdev@gmail.com">patiljagdev@gmail.com</a>
5	Dr Basavarajeshwari Indur Asst.Prof Dept of Zoology , Faculty of Science & Tech, Sharnbasva University ,Klb	Member	9741385161	<a href="mailto:rajeshwari.indur6677@gmail.com">rajeshwari.indur6677@gmail.com</a>
6	Mr.Veershetty Patil Dept of Master of Computer Applications, Sharnbasva University ,Klb	Member	9483704043	<a href="mailto:veershettylp@gmail.com">veershettylp@gmail.com</a>

7	Miss Amruta Reddy Dept of Computer Science Engg.,Faculty of Engg & Tech(Exclusively for Womem) Klb	Member	9008855826	<a href="mailto:amrutareddy27@gmail.com">amrutareddy27@gmail.com</a>
8	Dr. Arundhati Representative of NGO involved in Youth Activities	Member	9945185352	<a href="mailto:drarundhatipatil@gmail.com">drarundhatipatil@gmail.com</a>
9	Miss Mahima Student , Computer Science & Engg Dept ,Faculty of Engg & Tech (Exclusively for Women),Klb	Member	9342356967	<a href="mailto:mahimagbasgodkar@gmail.com">mahimagbasgodkar@gmail.com</a>
10	Miss. Jyoti Kallur Student , Faculty of Business Management (Co- Education) ,Klb	Member	8861667135	<a href="mailto:jyotikallur141@gmail.com">jyotikallur141@gmail.com</a>
11	Mr .Shivaraj Student, Civil Engineering dept, Faculty of Engg. & Tech (Co- Education),Klb	Member	9945952500	<a href="mailto:shivarajaat101@gmail.com">shivarajaat101@gmail.com</a>

**Registrar**

**Vice- Chancellor**

**Chancellor**

115 Glorious Years



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Correspondence Address : Sharnbasveshwar College Campus, Kalaburagi-585 103.  
Main Campus, Vidya Mandir, Sharana Sirasagi, Beside High Court, Kalaburagi

Email : [sharnbasvauniversity@gmail.com](mailto:sharnbasvauniversity@gmail.com)

The processing of this complaint by the ICC is subject to physical validation through signature in the ICC office(2<sup>nd</sup> floor, CSE Dept., faculty of Engg & Tech (Exclusively for women) by the complainant(s) within 24 hours of online submission.

\*In order to ensure accessibility and confidentiality for the VH/PH complainant(s), the ICC will arrange for the signature to be collected from them at their place of residence/work inside the campus.

**Proforma for Filling of Complaints of Sexual Harassment**

**I. Complainant(s):**

**Student/resident/academic staff/non-teaching staff/outsider/service provider**

<b>Name</b>	
<b>USN</b>	
<b>Age</b>	
<b>Sex</b>	
<b>Department</b>	
<b>College/Centre</b>	
<b>Address</b>	
<b>Phone Number</b>	
<b>Email</b>	

**II. Person(s) against whom the complaint is being lodged:**

**Student/resident/academic staff/non-teaching staff/outsider/service provider**

<b>Name</b>	
<b>Age</b>	
<b>Sex</b>	

<b>Department</b>	
<b>College/Centre</b>	
<b>Address</b>	
<b>Phone Number</b>	
<b>Email</b>	

**III. The Complaint:**

<b>1. Is the defendant known to the complainant?</b>	
<b>2. Is this the first incident of this kind? If yes, skip 3 and 4.</b>	
<b>3. Were exactly the same person(s) involved? If no, specify further.</b>	
<b>4. Was the first incident reported ? To whom? When What action ,if any was taken?</b>	
<b>5. Approximate date(s),time (s)and location(s)of incident(s), starting from the most recent.</b>	

**Additional details of the complaint may be recorded here:**

**Complaint filed by**

**Signature:**

**Date:**

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## Internal Complaint Committee

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## Internal Complaints Committee, Sharnbasva University (Sexual Harassment of Women at Workplace Act 2016)

### Annual Report (October 2017- October 2018)

The Internal Complaints Committee, University functions as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2016. It is constituted on 10<sup>th</sup> June 2016

#### Current Members of ICC

- Prof .Sujata Mallapur, Chairperson
- Dr.Swati Kalshetti, Member Secretary
- Dr. Sumangala Reddy, Member
- Porf. Jagdevkumar Patil, Member
- Dr. Basavarajeshwari Inddur, Member
- Miss .Amuruta, Member
- Mr.Veershetty Patil, Member
- Dr. Arundati.Patil, Member
- Miss. Mahima ,Member
- Miss. Jyoti Kallur, Member
- Mr. Shivaraj,Member

#### 1. Complaint Redressal:

No. of complaints received	No. of complaints disposed off	No. of complaints pending for more than ninety days	Nature of action taken by the employer
NIL	NIL	-	-

## **2.Provision of Counseling and Support Services:**

Counseling and support services are available for the student , staff and others in need on the campus.The material information about the same is displayed in teaching and administrative departments.

No. of complainants for the Univeristy to whom counselling and/or support provided
NIL

## **3. Awareness Raising Programmes**

Creation and dissemination of posters, pamphlets and display boards on campus

## **4.Broad Plan for 2018-2019:**

Apart from the above –mentioned activities,the University ICC aimsto do the following :

- 1) Conducting safety map of the University campus on the issue of sexual harassmt of women at the workplace
- 2) Establishing Gender Sensitization Unit to strengthen the activities of the ICC

Date:

Prof.

(Chairman)

(Vice Chancellor, Sharnbasva University)



## **WOMEN'S GRIEVANCE REDRESSAL CELL**

### **1. Objective of the Women's Grievance Redressal Cell**

- 1.1 The Cell will deal with the cases / complaints of sexual harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
- 1.2 The Cell shall process all the individual complaints and take immediate suitable action.
- 1.3 The Cell will provide assistance to the Faculty/Colleges for taking preventive steps in the matter of gender discrimination and sexual harassment.
- 1.4 The Principal will be the Chairman of the Cell and may appoint members of the cell.
- 1.5 The Cell may form / review the guidelines / policy for redressal of the grievance as required from time to time, which may be in accordance with those issued by Supreme Court and Government Agencies.

### **2. Grievance Procedure**

- 2.1 Any women employee or female student will have the right to lodge a complaint concerning sexual harassment against a male student or the employee of the institute by writing a letter or putting the complaint in the Principal's office.
- 2.2 The complaint will be afforded full confidentiality at this stage.
- 2.3 After receiving the complaint, the chairman shall convene the meeting of the cell.
- 2.4 The chairman will appoint investigation committee, Coordinator will convene the meetings.
- 2.5 The investigation committee shall then decide the course of action to proceed.
- 2.6 The complaint will stand dropped if in accordance to the committee the complaint has not been able to disclose prima-facie an offence of sexual harassment by complainer /her representative.
- 2.7 In case the investigation committee decides to proceed with the complaint, the wishes of the complainer shall be ascertained and if the complainer wishes that a warning will suffice then alleged offender shall be called to the meeting of the committee, heard and if satisfied that a warning is just and proper, he will be warned about his behaviour and non-occurrence of it. In case the complainer requests that the complaint should be proceeded with beyond mere a warning, the same may be proceeded with in the manner prescribed hereafter.

### **3. Procedure for investigation**

- 3.1 If the complainer wishes to proceed beyond a mere a warning to the accused, the accused shall be given in writing by the investigation committee an opportunity to explain within one week why he should not be, for good and sufficient reasons, be punished for the act of sexual harassment on his part.



- 3.2 If the written explanation of the accused is not found to be satisfactory or if he does not provide any written explanation, the investigation committee will decide whether the offence deserves a minor penalty or a major penalty.
- 3.3 In the event that the investigation committee deciding that the accused be imposed a minor penalty, the said penalty will be recommended by the investigation committee to the chairman of the cell for decision.
- 3.4 If the investigation committee comes to a conclusion that the accused in case if his guilt proved, should be imposed a major penalty, it shall make a recommendation of action. If the accused is an employee, he may be placed under suspension under the provisions of act.
- 3.5 If a person is charged with physical molestation or rape on college / society's premises, he shall be immediately placed under suspension pending the completion of the investigation and enquiry. Appropriate actions can be initiated as per the laws of Indian penal code.

#### **4. Punishment for sexual harassment**

- 4.1 Any member of the institute fraternity (student/employee/outsider related to institute) found guilty of sexual harassment shall be liable to be punished. This shall be subject to the same penalties for major or minor misconduct as prescribed under government/ university rules.
- 4.2 A student guilty of sexual harassment shall be liable for any of the following penalties:
  - a) Warning or reprimand.
  - b) Suspension from university/ college for a period of one month.
  - c) Debarment from appearing for the examination for a period up to three years.
  - d) Rustication from the university as the case may be.
  - e) Any other punishment as defined by the government/ university act.

#### **5. Protection against Victimization**

The committee noted and approved the policy on Protection against Victimization of the Women's Grievance Redressal Cell as following

- a. In the event of the complainer being a student and the accused being a teacher, during the pendency of the investigation and inquiry and even after such an enquiry if the teacher is found to be guilty, the accused will not act as an examiner for any examination for which the student appears.
- b. In the event the complainer and the accused both being employees, during the pendency of the investigation and enquiry even after such an enquiry if the accused is found to be guilty, the accused shall not write the condition reports of the complainer, if it is otherwise so authorized.

**Note: For any details contact us through Email: [sukicc2018@gmail.com](mailto:sukicc2018@gmail.com)**

